

DISASTER TRAINING

All Red Cross disaster training is free. Each county maintains a regular disaster training calendar. A [schedule and online registration](#) is available on www.hawaiiredcross.org.

A prerequisite for all disaster classes in our orientation class, *Fulfilling Our Mission*. Please see the course catalog list below for other course information and prerequisites. Many classes can now be completed online. [Click here for more information on online training classes.](#)

Disaster Training Curriculum Overview		Please use this guide with discretion. The course fact sheets are the official guide for course-related information.		Online	Self-Study	
				Instructor Led	Operational	
				Blended	Training	
COURSE OVERVIEW		COURSE SCHEDULING & DELIVERY			DSHR	
Course Information	Description	Prerequisites	Audience (min/max participants)	Length	Group	Activity
Basic Food Safety (FHMCC200S, 01/08) Basic	This basic online course is designed to introduce the learners to the principles of safe food handling. It is an online training that is divided into 4 segments. Basic Food Safety™ from FoodHandler uses video, high resolution photographs, Flash animations, an extensive food safety-related glossary and remediation questions to build a comprehensive knowledge base. The program concludes with a graded quiz and personalized printable Certificate of Achievement.	Required: <ul style="list-style-type: none"> <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> 	Participants will be volunteers and employees of the Red Cross and other agencies who may serve or handle food on a disaster relief operation including – <ul style="list-style-type: none"> Emergency response vehicle crew members. People who work in the canteens at shelters, service centers or relief operation headquarters. Disaster Health Services and Staff Health workers who might interact with local health departments. Partner Services workers who might interact with partner agencies engaged in feeding. Community leaders who wish to serve in or work with food service activities on a disaster 	1 hour	MC	All

<p>Bulk Distribution Operations DSMCC210A: August 2009</p>	<p>Bulk Distribution Operations is an instructor-led, basic level course. It is an interactive course where participants engage in scenarios to learn how to apply bulk distribution operations guidance. Participants receive the Bulk Distribution Handbook, which provides tools and information for use on disaster relief operations, chapter responses and in the classroom.</p>	<p>Mass Care Overview (DSMCC200A)</p>	<p>Employees and volunteers of the Red Cross who are interested in working with the Bulk Distribution activity during disaster response.</p>	<p>This course is 3 .5 hours in length. Attendance of the entire course is required to earn a course certificate.</p>	<p>MC</p>	<p>All</p>
<p>CBRNE – Ready, Respond DSGEN210C February 2009</p>	<p>CBRNE – Ready, Respond is an online training. The course introduces chapter leadership to its role in preparing for and responding to Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) events, and how responding to these events requires unique local actions.</p>	<p>There are no prerequisites for this course.</p>	<p>Chapter executives, emergency services program managers, disaster officers and their volunteer counterparts.</p>	<p>1.5 hours</p>	<p>All</p>	<p>All</p>
<p>Client Assistance Cards: Caseworkers (DSCLS200C, 07/06) Basic</p>	<p>Introduces caseworkers to the role of issuing Client Assistance Cards by interviewing clients, filling out the proper forms and activating Client Assistance Cards via phone.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Client Casework: Providing Emergency Assistance</i> 	<p>Red Cross employees and volunteers who are currently serving, or who are interested in serving, in the Client Casework activity.</p>	<p>2 hours</p>	<p>CLS</p>	<p>ALL</p>
<p>Client Assistance Cards: FSI Workers</p>	<p>Leads Financial and Statistical Information Management (FSI) workers through the caseworker’s role of issuing Client Assistance Cards by</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Client Casework: Providing Emergency Assistance</i> 	<p>Red Cross employees and volunteers who are currently serving, or who are interested in serving, in the Financial and Statistical Information Management activity.</p>	<p>3 hours</p>	<p>IMS</p>	<p>FSI</p>

(DSCLS201C, 07/06) Basic	interviewing clients, filling out the proper forms and activating Client Assistance Cards via phone.					
<i>Client Casework: Providing Emergency Assistance</i> (DSCLS202A, 07/06) Basic	Trains Red Cross caseworkers how to conduct effective client interviews and provide appropriate assistance to help meet a client's immediate disaster-caused or disaster-aggravated needs.	Required: <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> 	Participants will be Red Cross employees and volunteers who are interested in acquiring the knowledge and skills needed to conduct interviews and provide emergency disaster assistance to clients	9 hours (1 day)	CLS	CC

<p><i>Collaborating to Ensure Effective Service Delivery (ARC 3089-4, Rev. 06/04) Basic</i></p>	<p>Introduces what a liaison is and what a liaison does—how they collaborate with diverse internal and external stakeholders to ensure effective service delivery in a manner that yields community trust in, appreciation for and goodwill toward the American Red Cross.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion into Community Action</i> • Familiarity with: Red Cross programs and services and how they support service delivery <p>Refer to the course fact sheet for additional prerequisite information</p>	<p>Red Cross employees and volunteers with an interest in serving as a liaison in a chapter or building toward a career as a liaison in the DSHR System (8/20).</p>	<p>2 days</p>	<p>PS</p>	<p>All</p>
<p><i>Community Disaster Education Instructor Specialty Course DIS 5028 F</i></p>	<p>The purpose of this instructor specialty course is to prepare instructors to teach Community Disaster Education workshops ensuring uniform, quality activities consistent with the goals and directions American Red Cross Community Disaster Education. This course provides opportunities for practice teaching with direct supervision in a classroom setting, and opportunities to receive evaluation and support in development of instructional skills, as well as the benefit of the experiences and skills of other participants in a learning environment.</p>	<p>Required Any one of the following criteria:</p> <ul style="list-style-type: none"> • <i>Fundamentals of Instruction and Facilitation or Disaster Instructor Specialty Training (DIST)</i> • <i>Fundamentals of Instructor Training (FIT)</i> • <i>Instructor Candidate Training</i> • Be a currently authorized instructor for the Red Cross, Fire Service, or Emergency Management in any discipline, or a teacher for a school, college/university. Note: Instructor or teacher training must be documentable. 	<ul style="list-style-type: none"> • Participants for this course will be carefully selected by the chapter. • Only those participants expected to serve as active instructors of Community Disaster Education workshops should be recommended for this training. • Participants will be Red Cross paid and volunteer staff, emergency management officials, National Weather Service personnel, and persons from other organizations who are active in providing disaster education and who are responsible for and committed to— <ul style="list-style-type: none"> ○ Motivating people to educate the public about disasters. ○ Building a team of disaster educators who are effective and well trained and who approach Community Disaster Education in a professional manner. 	<p>2 days</p>		<p>CDE</p>

<p><i>Disaster Assessment Basics</i> DSIMS100A: April 2009</p>	<p>Disaster Assessment Basics is an instructor-led, basic level course. The course encompasses the tasks and responsibilities of the Disaster Assessment activity on a disaster relief operation. The course includes a section on local disaster incidents, which may be customized by the instructor for a local disaster program. The Disaster Assessment Basics course is not a replacement for the Fundamentals of Disaster Assessment (DSIMS200B) course; it is complementary course developed for a different audience. This new is designed for local community volunteers, primarily Disaster Action Team (DAT) members. The Fundamentals of Disaster Assessment course is the required for all Disaster Assessment DSHR members, and is recommended for any volunteer who serves in a Disaster Assessment leadership role at chapter even if that person does not deploy beyond the chapter.</p>	<p>Required: <i>Fulfilling Our Mission: Translating Your Compassion into Community Action</i></p>	<p>Employees and volunteers of the Red Cross, primarily Disaster Action Team (DAT) members, other agencies and community organizations who desire to work in the Disaster Assessment activity.</p>	<p>3 hours</p>	<p>IMS</p>	<p>DA</p>
<p><i>Disaster Frontline Supervisor</i> DSSSS-601A: November 2008</p>	<p><i>Disaster Frontline Supervisor</i> (DFS) is an instructor-led, basic level course. Participants receive the <i>Disaster Frontline Supervisor Handbook</i>, which provides disaster relief operations supervisors with tools that support their success. The handbook is for use on operations and in the classroom. To meet the training requirements for a supervisor position in the Disaster Services Human Resources System completion of both the course and simulation is required.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion into Community Action</i> • Applicants should be a candidate for working in a supervisory role on chapter disaster responses (e.g. a DAT Captain) or on larger relief operations. 	<p>Volunteers and employees of the Red Cross who aspire to supervise a work unit on a disaster relief operation, and those who want to refresh their supervisory skills.</p>	<p>3.5 hours</p>	<p>ALL</p>	<p>Supervisors</p>

<p>Disaster Frontline Supervisor Simulation DSSSS602A: November 2008</p>	<p><i>Disaster Frontline Supervisor Simulation (DFSS)</i> is an instructor-led, basic level course. The simulation builds on the information presented in the <i>Disaster Frontline Supervisor (DFS)</i> course. The simulation provides participants an opportunity to practice key supervisory skills and use the <i>Disaster Frontline Supervisor Handbook</i> as a resource. To meet the training requirements for a supervisor position in the Disaster Services Human Resources System, completion of both the course and simulation is required.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion into Community Action</i> • <i>Disaster Frontline Supervisor</i> • Applicants should be a candidate for working in a supervisory role on chapter disaster responses (e.g. a DAT Captain) or on larger relief operations. 	<p>Volunteers and employees of the Red Cross who aspire to supervise a work unit on a disaster relief operation, and those who want to refresh their supervisory skills.</p>	<p>3.5 hours</p>	<p>ALL</p>	<p>Supervisors</p>
<p>Disaster Fundraising: Preparing and Responding in Chapters (A3074-3, Rev. 03/06) Intermediate</p>	<p>Provides the tools for chapter leadership, staff and volunteer fundraisers to prepare for and execute disaster fundraising campaigns in response to disasters within their jurisdiction, and during national disasters.</p>	<p>There are no prerequisites for this course.</p>	<p>Strongly recommended for chapter board chairs, CEOs, development staff, senior disaster staff and communicators. Volunteers with an interest in supporting disaster fundraising efforts should also take this course (8/25).</p>	<p>8 hours (1 day)</p>	<p>OS</p>	<p>FR</p>

<p>Disaster Instructor Specialty Training ARC 3090 Revised June 2009</p>	<p>Disaster Instructor Specialty Training (DIST) is an instructor-led course designed to enhance and refine the presentation skills of instructor candidates for basic level disaster courses.</p> <p>This learning experience consists of a series of brief presentations and interactive discussions focused on the instructional techniques, course structure and delivery methods required to meet the diverse learning needs of participants attending disaster courses. Instructor candidates will enhance their skills through practice teaching in a model classroom environment with feedback and coaching provided by qualified DIST instructors.</p>	<ul style="list-style-type: none"> • Fundamentals of Instruction and Facilitation (ARC 3090-1, Rev. 10/98, self-study) • Completion of the basic course that the candidate intends to teach. • Operational knowledge and experience in the subject of the course the candidate intends to teach to convey the concepts, principles and procedures. 	<p>Employees and volunteers and of the Red Cross with disaster relief experience within the Red Cross and a demonstrated ability to work effectively in group settings.</p>	<p>16 hours (2 days)</p>	<p>All</p>	<p>All</p>
<p>Disaster Kitchen Supervision (ARC 3068-5, 09/05) Intermediate</p>	<p>Provides learners the knowledge and skills needed to supervise at a kitchen site.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Disaster Kitchen Training</i> • <i>ERVs: Ready, Set, Roll</i> • <i>Shelter Operations</i> • <i>Logistics: An Overview</i> • <i>Logistics Simulation</i> <p>Refer to course fact sheet for additional prerequisite information.</p>	<p>Red Cross employees and volunteers and representatives of other partner agencies who may need experience in Mass Care food preparation. Participants must be able to lift 50 pounds (10/20).</p>	<p>8 hours (1 day)</p>	<p>MC</p>	<p>FF</p>
<p>Disaster Kitchen Training (ARC 3068-30, 03/05) Basic</p>	<p>Provides learners with the opportunity to learn about and practice working in a kitchen to prepare meals for delivery to clients affected by a disaster.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Mass Care: An Overview</i> <p>Recommended:</p> <ul style="list-style-type: none"> • <i>ERVs: Ready, Set, Roll</i> • <i>Shelter Operations</i> • <i>Logistics: An Overview</i> • <i>Logistics Simulation</i> 	<p>Red Cross employees and volunteers and representatives of other partner agencies who may need experience in Mass Care food preparation. Participants must be able to lift 50 pounds (10/25).</p>	<p>16 hours (2 days)</p>	<p>MC</p>	<p>FF</p>
<p>Disaster Public Affairs Overview</p>	<p>The purpose of this online course is to provide an overview of the role Public Affairs plays in disaster relief as well</p>	<p>Recommended:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating</i> 	<p>Participants in this course may include Red Cross employees or volunteers, DSHR members who are currently serving in, or</p>	<p>1 hour</p>	<p>All</p>	<p>All</p>

(DSCOSS201, 10/07) Basic	as guidelines for Red Cross employees and volunteers working in any activity to use when responding to a media inquiry.	<i>Your Compassion Into Community Action</i>	are interested in, Disaster Public Affairs, supervisory staff members from all DSHR groups and other individuals at a chapter or service area interested in learning more about disaster Public Affairs, or whose duties may interrelate with Disaster Public Affairs workers.			
<i>Disaster Services Technology Overview Workshop</i> DSMSS110W Revised: April 2009	Disaster Services Technology Overview Workshop is a basic, instructor-led online workshop designed to introduce participants to the technology deployed on disasters. It provides a brief overview of the four activities of Disaster Services Technology: customer service, networking technology, computer operations and communications and how these help fulfill the overall mission of the Red Cross. This workshop is one of five short workshops in the Disaster Services Technology 101 (DST 101) series.	Required: <i>Introduction to Disaster Services</i>	Employees and volunteers of the Red Cross who are interested in learning more about the Disaster Services Technology team.	2 hours.		
<i>Disaster Services Technology Customer Service Workshop</i> DSMSS111W Revised: April 2009	Disaster Services Technology Customer Service Workshop is a basic, instructor-led online workshop designed to introduce participants to the customer service and resource management technologies deployed on disasters. It provides an overview of the roles and responsibilities of Disaster Services Technology Customer Service members on a disaster relief operation. This workshop is one of five short workshops in the Disaster Services Technology 101 (DST 101) series.	Required: <i>Introduction to Disaster Services</i> Recommended: • <i>Disaster Services Technology Overview Workshop</i>	Employees and volunteers of the Red Cross who are interested in learning more about the Disaster Services Technology.	2 hours		

<p>Disaster Services Technology Networking Workshop DSMSS112W Revised: April 2009</p>	<p>Disaster Services Technology Networking Workshop is a basic, instructor-led online workshop designed to introduce participants to the networking technologies deployed on disasters. It provides an overview of the roles and responsibilities DST Networking members have on a disaster relief operation. This workshop is one of five short workshops in the Disaster Services Technology 101 (DST 101) series.</p>	<p>Required: <i>Introduction to Disaster Services</i></p> <p>Recommended: • <i>Disaster Services Technology Overview Workshop</i></p>	<p>Employees and volunteers of the Red Cross who are interested in learning more about the Disaster Services Technology.</p>	<p>2 hours</p>		
<p>Disaster Services Technology Computer Operations Workshop DSMSS113W Revised: April 2009</p>	<p>Disaster Services Technology Computer Operations Workshop is a basic, instructor-led online workshop designed to introduce participants to the computer operations technologies deployed on disasters. It provides an overview of the roles and responsibilities DST Computer Operations members have when on a disaster relief operation. This workshop is one of five short workshops in the Disaster Services Technology 101 (DST 101) series.</p>	<p>Required: <i>Introduction to Disaster Services</i></p> <p>Recommended: • <i>Disaster Services Technology Overview Workshop</i></p>	<p>Employees and volunteers of the Red Cross who are interested in learning more about the Disaster Services Technology.</p>	<p>2 hours</p>		
<p>Disaster Services Technology Communications Workshop DSMSS114W Revised: April 2009</p>	<p>Disaster Services Technology Communications Workshop is a basic, instructor-led online workshop designed to introduce participants to the communications technologies deployed on disasters. It provides an overview of the roles and responsibilities DST Communications members have on a disaster relief operation. This workshop is one of five short workshops in the Disaster Services Technology 101 (DST 101) series.</p>	<p>Required: <i>Introduction to Disaster Services</i></p> <p>Recommended: • <i>Disaster Services Technology Overview Workshop</i></p>	<p>Employees and volunteers of the Red Cross who are interested in learning more about the Disaster Services Technology.</p>	<p>2 hours</p>		

<p><i>Disaster Services Technology Information Management System</i> DSMSS115Wt Revised: April 2009</p>	<p>Disaster Services Technology Information Management System is a basic, instructor-led online workshop designed to introduce participants to the Technology Information Management System (TIMS) software used to manage human and material resources on a disaster relief operation. This course provides step by step instruction on how to use the software on a relief operation.</p>	<p>Required: <i>Introduction to Disaster Services</i></p> <p>Recommended: <ul style="list-style-type: none"> • <i>Disaster Services Technology Overview Workshop</i> </p>	<p>Employees and volunteers of the Red Cross who are interested in learning more about the Technology Information Management System software.</p>	<p>2 hours</p>		
--	---	---	---	----------------	--	--

Emergency Operations Center/Incident Command Liaison (ARC 3089-5, Rev. 06/05) Basic	Prepares Red Cross employees and volunteers who will be assigned to government and emergency settings to work collaboratively with Red Cross partners, helping to ensure a coordinated response that results in effective service delivery.	Refer to course fact sheet for required and recommended course prerequisites.	Red Cross employees and volunteers who will represent the organization to our government and emergency management partners, when assigned to incident command and multi-agency coordination centers and other emergency management settings (6-20).	8 hours (1 day)	PS	LG
Emergency Operations Center Liaison Self-Study (DSPSS201S, 08/06) Basic	Provides operational training and material for individuals being assigned to work in an Emergency Operations Center (EOC) or other emergency management setting.	Refer to course fact sheet for required and recommended course prerequisites.	Red Cross employees or volunteers without prior experience or previous EOC Liaison training who will be deployed to an emergency management setting.	Self-Study	PS	LG
ERVs: Ready, Set, Roll (ARC 3068-4, 09/05) Basic	Provides learners with the opportunity to learn about and use an Emergency Response Vehicle (ERV) and all related equipment. The course consists of two parts that participants must complete: a self-study and an ERV orientation and road test.	<p>Required:</p> <ul style="list-style-type: none"> • <i>Mass Care: An Overview</i> • Valid driver's license • Satisfactory Department of Motor Vehicle (DMV) Report and <p>Recommended:</p> <ul style="list-style-type: none"> • <i>Logistics: An Overview</i> 	Red Cross Employees and volunteers who work on Emergency Response Vehicles (road test: 2/10)	Self-Study: 3 hours	MC	FF BD
Financial and Statistical Information Management (ARC 3078-2, Rev. 08/06) Basic	Prepares Red Cross employees and volunteers to perform the tasks of a Financial & Statistical Information Management (FSI) service associate on a disaster relief operation.	<p>Required:</p> <ul style="list-style-type: none"> • <i>Client Casework: Providing Emergency Assistance</i> 	Red Cross employees and volunteers, who are interested in being assigned to work at the level of an FSI service associate or above on a disaster relief operation	4.5 hours	IMS	FSI
Foundations of Disaster Mental Health (ARC 3077-4, 12/05) Basic	Introduces participants to the key concepts, knowledge and skills required of anyone assigned to Disaster Mental Health (DMH).	Refer to the course fact sheet for licensure and course prerequisite information.	Licensed mental health professionals who are considering becoming involved in Red Cross DMH preparedness, response and recovery activities at their local chapter and on national disaster relief operations.	8 hours (1 day)	CLS	DMH

<i>Fulfilling Our Mission: Translating Your Compassion into Community Action</i> (DSGEN200A, 09/07) Basic	Introduces potential disaster volunteers and members of other local agencies to the role of the Red Cross in the community's actions in preparing for, responding to, and recovering from emergencies and disasters.	Recommended: <ul style="list-style-type: none"> • <i>Introduction to Disaster Services</i> 	New Red Cross employees & volunteers or anyone wishing to know more about the mission of the Red Cross (8/20)	3.5 hours	All	All
<i>Fundamentals of Chapter Disaster Operations Management</i> (ARC 3081-30, Rev. 04/05) Advanced	Trains leadership employees and volunteers to perform the fundamental roles and responsibilities of directing a disaster relief operation.	Refer to the course fact sheet for required and recommended course prerequisites.	Red Cross employees and volunteer leadership who share in the responsibility of planning for and managing a disaster response in their local community and who have been identified by their service area to be in DSHR Operations Management	1.5 days	OM	
<i>Fundamentals of Disaster Assessment</i> (DSIMS200B, 08/06) Basic	Introduces the critical role of disaster assessment, explore related preparedness tasks, learn how to collect and communicate disaster assessment information, & become familiar with how disaster assessment info supports management and service delivery decisions.	Required: <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> 	Any Red Cross employee or volunteer who works in disaster response including (but not limited to) Disaster Assessment workers, chapter leadership and disaster relief operation administrators	Online: 4 hours Instruct or Led: 4 hours	IMS	DA
<i>Fundamentals of Staff Services</i> (DSSSS200C, 07/06) Basic	Familiarizes participants with the high-level responsibilities of the Staff Services group.	Recommended: <ul style="list-style-type: none"> • Fulfilling Our Mission: Translating Your Compassion Into Community Action 	Current and potential DSHR members in Staff Services (SS), or DSHR members from all groups (including Operation Mgt) and/or chapter or Services Area level individuals interested in learning more about SS, or whose duties may interrelate with SS.	1 hour	SS	All
<i>Fundamentals of Disaster Public Affairs: The Local Response</i> (DSOSS200A, 07/07) Basic	Facilitator-led course that introduces Red Cross communicators to the critical tasks necessary to initiate a chapter disaster public affairs response.	Required: <ul style="list-style-type: none"> • Fulfilling Our Mission: Translating Your Compassion Into Community Action • Disaster Public Affairs Overview 	Participants are Red Cross employees and volunteers, public information specialists, chapter executives and chairpersons and others who may find themselves acting as spokespersons for a chapter disaster response.	6.5 hours (1 day)	OS	PA

<p><i>Fundamental of Disaster Public Affairs: The National Response (DSOSS400A, 07/07)</i> Intermediate</p>	<p>Facilitator-led course that introduces Red Cross communicators to the critical tasks necessary to initiate a national disaster public affairs response. The course is designed for those individuals who will serve as Supervisors or Managers in the Public Affairs activity on a national disaster relief operation.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fundamentals of Disaster Public Affairs: The Local Response</i> • Experience equivalent to a supervisor in the Public Affairs activity on a disaster relief operation. 	<p>The course is intended for Red Cross employees or volunteers who demonstrate the potential to serve in leadership positions (Supervisor or Manager) in the Public Affairs activity on a national disaster relief operation. The audience may also include public information specialists, Public Affairs chairpersons and others who wish to be considered for deployment in the Public Affairs activity as supervisors or managers on a disaster relief operation through the DSHR system and supervisory staff members from all DSHR groups.</p>	<p>6.5 hours (1 day)</p>	<p>OS</p>	<p>PA</p>
<p><i>Fundamentals of Instruction and Facilitation ARC 3090-1, Rev. 10/98 Fact Sheet Rev. 09/07</i></p>	<p>Fundamentals of Instruction and Facilitation is a self-study course designed to provide the necessary foundation required of basic level Disaster Services instructors who train employees and volunteers to be prepared for and respond to disaster events. Using a self-study workbook and course video, participants work through the materials, either alone or in conjunction with others, at their own pace. The course is comprised of specific video segments with assigned readings and exercises. At the conclusion of the training, participants will complete a self-administered, multiple-choice question Course Review. The completed Course Review is to be submitted to the Disaster Instructor Specialty Training (DIST) course instructor for those who intend to become a basic level Disaster Services instructor. For those who do not intend to take DIST, the completed Course Review should be submitted to the chapter disaster training administrator. The DIST instructor or training administrator will score the Review and issue a Fundamentals of Instruction and Facilitation course completion certificate.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> 	<p>Participants will be employees and volunteers who plan to serve as active instructors and facilitators for basic level disaster training courses. They will be carefully selected by Red Cross units and must meet all participant requirements or the learning objectives will not be achieved. Participants must have disaster relief experience within the Red Cross unit plus either some instructing or a demonstrated ability to work effectively in group settings.</p>	<p>Self-Study: 3 hours</p>		

Health Services Response Workshop (DSCLS205W, 09/06) Basic	Orients licensed or certified health professionals to the roles and responsibilities of a Health Services worker when working on behalf of the American Red Cross to meet the disaster-related health needs of clients.	Refer to the course fact sheet for licensure and course prerequisite information.	Red Cross employees and volunteers with a current professional license or certificate to practice as a CAN, EMT, LPN/LVN, PA, RN or MD (10/25)	6.5 hours (1 day)	CLS	HS
In-Kind Disaster Workshop (Rev. 01/01) Basic	Familiarize participants with the American Red Cross position on in-kind donations, and to prepare them to help manage In-Kind donations at disaster sites.	Required: <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> 	Red Cross employees and volunteers in the Material Support Services group and fundraisers are strongly encouraged to take this workshop.	8 hours (1 day)	MSS	IKD
					OS	FR
Introduction to Disaster Services (DSGEN202C, 09/05) Basic	Introduces learners to American Red Cross Disaster Services and allow them to discover how volunteers support this critical mission and to explore ways they can become involved in a local chapter. Available in English and Spanish.	None	Participants are members of the general public who wish to gain an awareness of Red Cross Disaster Services. Chapters may also require new volunteers complete the course before advancing through other courses offered in the existing Disaster Services curriculum.	45 minutes	All	All
Logistics: An Overview (ARC 3071-1, 09/05) Basic	Provides participants with an overview of the Material Support Services group and the activities associated with it.	Required: <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> 	Employees and volunteers of the Red Cross and other agencies and community leaders who wish to serve in or work with the Material Support Services activities on a disaster relief operation (4/1 instructor: 8-10 participants).	3 hours	MSS	All
Logistics During a WMD/T Incident (DSMSS200C, Rev. 03/05) Basic	Provides Red Cross Materials Support Services workers with knowledge, skills and abilities that enables them to prepare for and support Red Cross services following a WMD/T incident within their chapter's jurisdiction.	Recommended: <ul style="list-style-type: none"> • <i>Logistics: An Overview</i> • <i>Logistics Simulation</i> • <i>Weapons of Mass Destruction/ Terrorism: An Overview</i> 	Employee and volunteer Materials Support Services personnel	4 hours	MSS	All
Logistics Simulation (ARC 3071-2, Rev. 02/98) Basic	Simulation designed to provide learners with the opportunity to practice using skills and knowledge from Logistics: An Overview	Required: <ul style="list-style-type: none"> • <i>Logistics: An Overview</i> 	Red Cross employees and volunteers who provide logistical support to relief operations in their own community.	5.5 hours	MSS	All

<p>Mass Care and Shelter Ops 03/09 Basic</p>	<p>Provides an overview of the activities performed by the Mass Care group on a disaster relief operation with an emphasis on Shelter Operations.</p> <p>Also available in Spanish</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> 	<p>Employees and volunteers of the red Cross and other agencies and community leaders who wish to serve in or work with Mass Care group activities on a disaster relief operation</p>	<p>3 hours</p>	<p>MC</p>	<p>All</p>
<p>Mass Care II (ARC 3068-2, Rev. 04/07) Intermediate</p>	<p>Prepares Red Cross employees and volunteers to establish, operate and phase our Mass Care services on a multi-chapter or national disaster relief operation.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Shelter Operation</i> • <i>Supervision in Disaster</i> • DRO experience equivalent to a supervisor in the Mass Care Group <p>Recommended:</p> <ul style="list-style-type: none"> • <i>Working with Total Diversity</i> 	<p>Red Cross employees and volunteers who will be working in the Mass Care group on a disaster relief operation (10/20)</p>	<p>16.25 hours (2 days)</p>	<p>MC</p>	<p>All</p>
<p>Mass Casualty Disasters (ARC 3090-1, Rev. 10/01) Basic</p>	<p>Prepares employees and volunteers to plan for and respond to mass casualty disasters</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> • Participants must have responded to a large disaster either within their community or preferably on a DSHR assignment. 	<p>Red Cross employees and volunteers who may respond to a mass casualty disaster in their own community.</p>	<p>6.5 hours</p>	<p>All</p>	<p>All</p>

<p><i>National Shelter System: Introduction to NSS Support DSMCC235A: January 2009</i></p>	<p>National Shelter System: Introduction to NSS Support is a conference call-based course with an online participatory segment designed to introduce the user to the basic functions of the National Shelter System (NSS). The course provides an overview of the NSS and an opportunity for participants to complete several hands-on exercises to gain experience in using the NSS. This instructor-led course may also be delivered to a group of participants in a classroom setting.</p>	<p>There are no prerequisites for this training.</p>	<p>Employees and volunteers of the Red Cross. It is recommended that chapters encourage as many people as possible to complete the training so that chapters will be prepared to enter information into the NSS during a disaster.</p>	<p>2 Hours</p>	<p>MSS</p>	<p>All</p>
<p><i>Partner Agency Shelter Operations Workshop DSPSS202W: Revised October 2007</i></p>	<p>Partner Agency Shelter Operations Workshop is an instructor-led, basic level course designed to share information with partner agency shelter workers that will result in providing quality service to clients at Red Cross disaster shelters. This workshop provides pre-incident training and orientation materials to partner agency shelter teams. It also provides shelter identification and operational materials to facilities prior to opening as a “Red Cross partner” or as a “Red Cross supported” disaster relief shelter during actual time of an operation.</p>	<p>There are no prerequisites for this course.</p> <p>It is suggested that participants complete the Mass Care Overview to gain a broader perspective of the affiliated activities.</p>	<p>Employees and volunteers of community agencies who wish to serve or work with people affected by disasters through partnering with the Red Cross in shelter operations.</p>	<p>2 hours</p>		
<p><i>Preparing for and Managing a Spontaneous Volunteer</i></p>	<p>Provides participants with the knowledge and skills needed to prepare for and manage volunteers with no previous Red Cross affiliation who</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into</i> 	<p>Required for Workforce Planning and Acquisition workers.</p> <p>Recommended for Chapter Coordinator of</p>	<p>45 minutes</p>	<p>SS</p>	<p>WP</p>

Workforce (DSSSS201C, 09/06) Basic	come forward to work with the Red Cross when a disaster threatens or occurs.	<i>Community Action</i> <ul style="list-style-type: none"> • <i>Fundamentals of Staff Services</i> 	Disaster Volunteers (CDV) Team and/or Other individuals at the chapter or service area level interested in learning more about spontaneous volunteer management, or whose duties may interrelate with spontaneous volunteers.			
Psychological First Aid (DSCLS206A, 09/06) Basic	Provides a framework for understanding the factors that affect stress responses in disaster relief workers and the clients they serve.	Recommended: <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> • <i>Working with Total Diversity</i> 	Potential disaster volunteers and members of local agencies interested in supporting the role of the Red Cross in the community's actions in preparing for, responding to and recovering from emergencies and disasters (6/25)	4 hours	All	All

<p>Service Delivery Site Management (ARC 3081-40 Rev. 04/05) Advanced</p>	<p>Provides learners the knowledge and skills needed to run a service delivery site during a disaster relief operation.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Supervision in Disaster</i> • <i>Fundamentals of Chapter Disaster Operations Management</i> • Participants must be ranked and must have served as a supervisor in any DSHR group in a service delivery site on at least one multi-chapter disaster relief operation OR must be a director of a chapter's disaster program with experience at a service delivery site. 	<p>Red Cross employees and volunteers who demonstrate the potential to serve as a service delivery site manager on a disaster relief operation (9/20)</p>	<p>12 hours and 45 minutes (2 days)</p>	<p>OM</p>	
<p>Serving People with Disabilities Following a Disaster (DSPSS200B), 07/06) Basic</p>	<p>Outlines American Red Cross policies and practices as they pertain to providing services to people with disabilities following a disaster.</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> 	<p>Participants in the online component of the course will be any Red Cross employee or volunteer who serve the public following a disaster.</p>	<p>Online: 45 minutes</p>	<p>CLS</p>	<p>CC HS DMH</p>
			<p>Participants in the instructor-led component will be Red Cross employees and volunteers who interact directly with people with disabilities including, but not limited to, DSHR members serving in Health Services, Disaster Mental Health, Client Casework and Sheltering</p>	<p>Instructor Led: 8 hours</p>	<p>MC</p>	<p>SH</p>
<p>Shelter Simulation (ARC 3068-12, Rev. 09/05) Basic</p>	<p>Simulation designed for learners to acquire knowledge of Red Cross policies and procedures for setting up, running and closing a shelter during a disaster</p>	<p>Required:</p> <ul style="list-style-type: none"> • <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> • <i>Shelter Operations</i> 	<p>Red Cross employees and volunteers who will be working on shelter operations teams in their own community</p>	<p>3.5 hours</p>	<p>MC</p>	<p>SH</p>

Staff Health: Deploying a Healthy Workforce (DSSSS204A, 09/06) Basic	Describes the role and responsibilities of the Chapter Health Reviewer and guides the participants through the application of hardship codes related to the deployment of employees and volunteers to disaster relief operations	There are no prerequisites for this course.	Chapter Health Reviewers (Registered Nurses and Medical Doctors) who perform Health Status Record Reviews	1 hour	SS	SW
Staff Health: An Overview (DSSSS205C, 09/07)	Familiarizes participants with the mission and services provided by the Staff Health activity.	There are no prerequisites for this course.	Red Cross employees and volunteers interested in having a better understanding of the Staff Health activity.	20 minutes	All	All
Staff Health, Working on Disaster Relief Operations (DSSSS206C, 09/07)	Familiarizes participants with their duties as workers in the Staff Health activity.	There are no prerequisites for this course.	Red Cross employees and volunteers who are licensed Registered Nurses and Physicians and who serve in Staff Health and Health Services.	45 minutes	SS CLS	SW HS
Workshop for Development of Community Disaster Education Presenters	<p>The purpose of the workshop is to prepare you to plan for delivery of quality Community Disaster Education presentations by providing background information and support. The workshop provides information on ways to overcome disaster denial issues to motivate individual and family disaster preparedness actions.</p> <p>It does not teach platform presentation skills; rather, it focuses on how to choose appropriate messages for target audiences and selecting materials that convey those messages.</p>	<p>Required:</p> <ul style="list-style-type: none"> • A commitment to deliver quality Community Disaster Education presentations to the public. • Experience in public speaking. 	The workshop is scheduled at the discretion of the instructor, in cooperation with local American Red Cross chapters and stations, offices of emergency management, National Weather Service offices, fire departments, and voluntary agencies who share common goals in educating the public about how to be prepared for, respond to, and cope with disaster.	1 day	CDE	

Statistical and Cost Report of Disaster Operation (Form 2066) Self- Study (DSOMN200S, 01/08) Basic	Designed for employees and volunteers of the Red Cross who are responsible for the management and delivery of services at all levels of disaster relief operations.	Required: <ul style="list-style-type: none"> <i>Fulfilling Our Mission: Translating Your Compassion Into Community Action</i> 	This self study is specifically recommended for those in operations management, administrators or managers in any group or activity with working knowledge of disaster relief operations or the disaster services program.	Self Study: 4 hours	All	All
WMD/T: An Overview (ARC 3079-2, Rev. 10/02) Basic	Creates an awareness of the complex response issues and concerns associated with a weapons of Mass Destruction/Terrorism (WMD/T) incident.	Recommended: <ul style="list-style-type: none"> <i>Fulfilling Our Mission: Translating Your Compassion into Community Action</i> 	Red Cross employees and volunteers, other agency staff, community leaders and others who wish to serve in or work on a disaster relief operation in a WMD/T environment (6/20)	3.5 hours	All	All
Welfare Information Training DSCLS207C: May 2009	Welfare Information Training is a basic, instructor-led online course that provides an overview of the Welfare Information activity, details how chapters process Welfare Information cases and outlines Welfare Information activities on a disaster relief operation. An overview of activity tools, such as the Welfare Information Neighborhood and AFESWeb are also provided.	There are no prerequisites for this course.	Employees and volunteers of the Red Cross who wish to gain an awareness of the Welfare Information activity, particularly those involved in disaster response.	1.5 Hours	All	All
Workforce Planning and Acquisition (DSSSS202C, 12/06) Basic	Provides an overview of the knowledge and skills needed to be a Workforce Planning and Acquisition worker on a relief operation.	Recommended: <ul style="list-style-type: none"> <i>Fulfilling Our Mission: Translating Your Compassion into Community Action</i> 	Required for Workforce Planning and Acquisition workers Recommended for DSHR members who are currently serving, or are interested in serving, in Staff Services and supervisory staff from all DSHR groups including Operations Management.	45 minutes	SS	WP